

Want to get the most out of the short notice filler?

Consistently add **at least 10 booked appointments per practitioner**

Ask every patient if they'd like to be contacted about earlier availability

Avoid adding appointments which were booked together (eg. family)

Make the **short notice settings work for you!**
Exclude zones and more

Keep diaries accurate so your **filler represents actual availability**

Ensure all patients have a **valid mobile number** recorded

Use the 'Appointments' report to **track short notice effectiveness**

Add a sign **reminding patients to ask** about being added to the list

Only add **recall appointments due within 30 days** to align with their recall interval

dentally

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